

DADE HERITAGE TRUST, INC.
Meeting of the Board of Trustees
Tuesday, July 13, 1982, 7:30pm
John and Beth Ann Clark's Home
3696 Bayview Road

--AGENDA--

1. Announcements
2. Proposed By-Laws

**Dade
Heritage
Trust,
Inc.**

Historic Preservation Center
190 Southeast 12th Terrace
Miami, FL 33131
305-358-9572

AGENDA

Dade Heritage Trust
Board of Trustees Meeting
Thursday, June 10, 1982, 7:30 p.m.
Neal and Margaret Wood's Home
4775 Pine Drive (S.W. 85th Street)

A VERY IMPORTANT MEETING -- TO BE ADJOURNED NO LATER THAN 9 PM

PLANNING SESSION

1. Major Goals (Long-Term and Short-Term)
2. Organization (Short-Term - One Year)
 - A) Committees (Standing and Special) Chair Appointments or Creation
 - B) Priorities for Discussion (SEE ATTACHMENT)
 - C) Board of Advisers

BUSINESS MEETING

1. Minutes, May 12, 1982 Meeting
2. Treasurer's Report
3. Old Business
 - A) Co-sponsorship of NHPO Tax Seminar, July 15
 - B) By-Laws Revision
 - C) Miami Beach HPO / Miami Design Preservation League
 - D) Jackson Update
 - E) Wagner Update: Safety of Structure
4. New Business
 - A) Adoption of Planning Session Results
 - B) Dade County HPO Changes; Rapport Appeal
 - C) Proposed Hanrath House Move, DHT Involvement
 - D) Florida Trust / National Trust Report
 - E) Miami HP Board Candidates: Policy

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ATTACHMENT TO AGENDA
Dade Heritage Trust
Board of Trustees Meeting
Thursday, June 10, 1982
4775 Pine Drive (S.W. 85th Street)

SUGGESTED ORGANIZATIONAL PRIORITIES

1. RESTORATION PROJECTS (Trustee Coordinator: Beilinson)

- A) Wagner Homestead (Beilinson/Staff)
a) Interior (/Staff)
- B) Jackson Preservation Center (Beilinson/Plater-Zyberk/Staff)
a) Preservation Library (/Staff)
b) Dr. Jackson's Surgery (/Medical Auxiliary(?)/Staff)

2. HISTORIC SITES (Trustee Coordinator:)

- A) Area Representatives Organization, Orientation ()
- B) National Register Designation Committee ()
- C) Awards Committee ()

3. DEVELOPMENT (Trustee Coordinator: Miller)

- A) Antique Exhibition (MacIntyre/Bishop)
- B) Antique Auction ()
- C) 10th Anniversary Event (S. Clark/)
- D) Corporate Giving (Trustees/Staff)
- E) Grants - Government & Foundation (Staff/Trustees)
- F) Products Marketing (/Staff)

4. MEMBERSHIP (Trustee Coordinator:)

- A) Direct Mail Solicitation(Staff & Coordinator)
- B) Meetings/Orientation Programming (S. Clark/Staff)
- C) Telephone Committee ()
- D) Natl. Preservation Week Membership Drive ()

5. LEGISLATIVE LIAISON (Trustee Coordinator: Slesnick)

- A) County-wide Hist. Pres. Boards' and Staffs' Coordination, including Preservation Week Programming (/Staff)
- B) Monitoring of County-wide HPO's (/Staff)
- C) Local and State Candidate Lobbying/Election (Trustees/Advisers/Staff)
- D) State Legislation (Trustees/Advisers/Staff)
- E) Florida Trust & National Trust Liaison (Trustees/Advisers/Staff)
- F) Liaison with Other South Florida Historic Organizations (Trustees/Advisers/Staff)

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Agenda/June 10, 1982

6. PUBLICATIONS (Trustee Coordinator:)

- A) Newsletter (Editor: /Staff)
- B) 1983 Calendar (Staff/Marketing)
- C) 1983 Directory (Staff/Membership)
- D) Guidebooks (Authors/Staff/Marketing)

7. EDUCATION (Trustee Coordinator:)

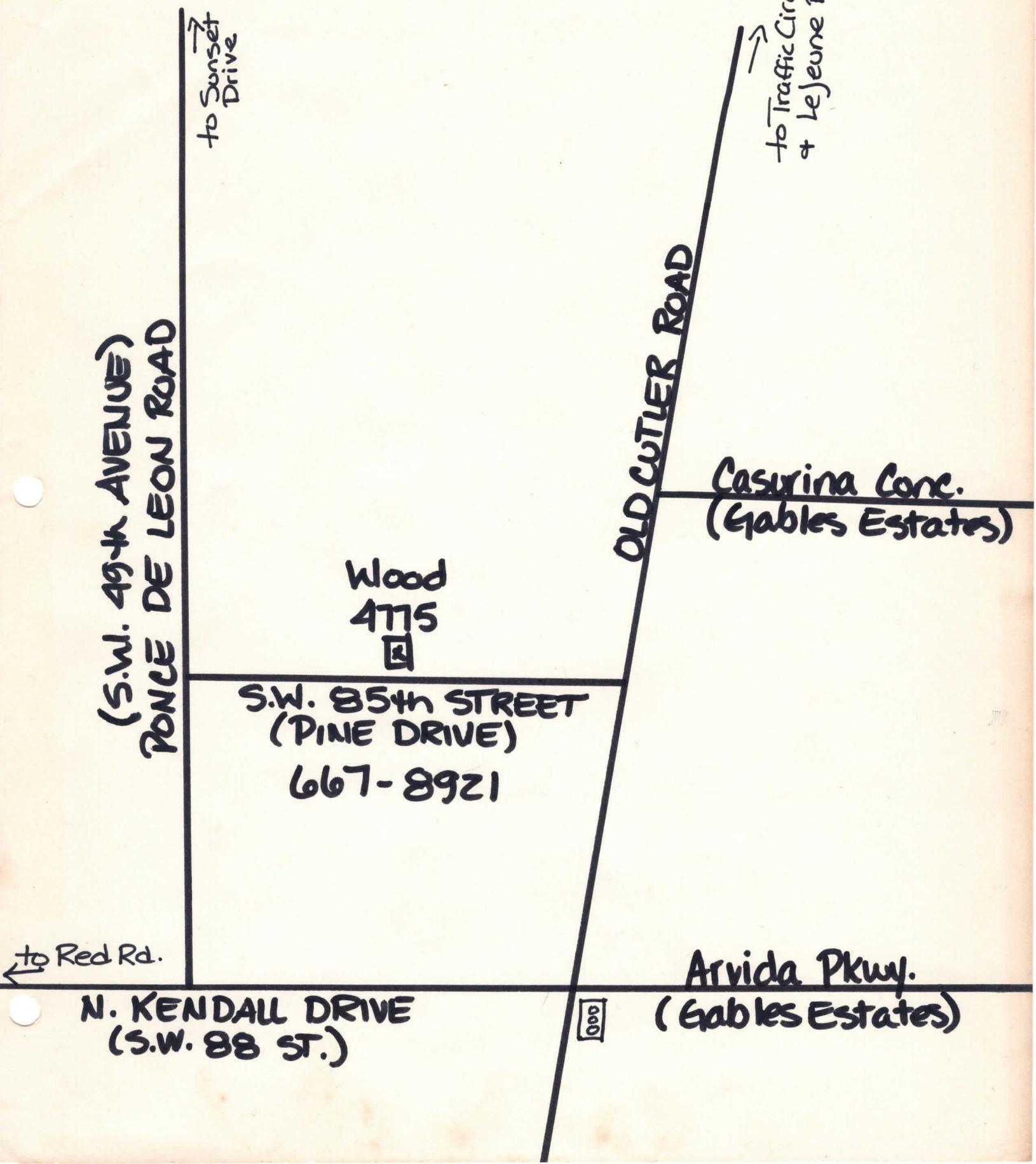
- A) Preservational Library Organization/Operation (/Staff)
- B) Docent Program (/Staff)
- C) Speaker's Program (/Staff)
- D) Radio/TV Programming (/Staff)
- E) Business Seminars (/Staff)

OVERVIEW

1983 National Preservation Week to be looked upon as the highest activity point in the calendar, a focus of DHT energies across the board:

- A) Organization-wide membership promotion effort
- B) Programming coordination with local HP Boards
- C) Speaker's Program in the schools
- D) Radio/TV promotion
- E) Establishment of annual social function of premier importance in community

DADE HERITAGE TRUST
BOARD OF TRUSTEES MEETING
THURSDAY, JUNE 10, 1982
7:30 pm.



DADE HERITAGE TRUST, INC.
Board of Trustees
Minutes of the June 10, 1982 Meeting

The June Meeting of the DADE HERITAGE TRUST, INC. Board of Trustees was called to order at 9:20 P.M. at the home of Trustee Margaret Wood, following a meeting of the Board, serving as a committee of the whole, held for the purpose of establishing organizational objectives and priorities. In attendance were Board members Timothy Blake, Julianne Bishop, Margaret Wood, Les Beilinson, Allen Caldwell, John Clark, Sallye Jude, Becky Matkov and Richard Miller. Also present at the invitation of the President were Trust members Sharon Clark and Dolly MacIntyre. Executive Director, Paul E. Thompson was also in attendance. Absent were: InaMarie Higgs, Dennis King, Dan Paul, Gordon Pimm, Donald Slesnick and Wayne Taylor.

SECRETARY'S REPORT

It was moved that the minutes of the May 12, 1982 meeting of the Board as mailed and circulated be approved. The motion was seconded and carried unanimously.

TREASURER'S REPORT

Treasurer Wood reported that DHT's total income from January 1982 through May 1982 (5 months) was \$27,665.76. Total expenses for the same 5 month period were \$43,323.87. We began the year with a checkbook balance of \$17,232.72. The checkbook balance as of May 30, 1982 is \$1,574.61 with \$6486.00 in our Ready Asset Account. The report was approved as read.

President Blake announced that he has talked with McHenry (Hank) Hamilton, C.P.A., regarding DHT accounts. Mr. Hamilton would be agreeable to setting up a chart of accounts for DHT and file our 1981 annual report for a fee of \$250.00. Further, he will provide quarterly reports to DHT at a cost of \$250.00 per quarter. After brief discussion, a motion was made by J. Clark that DHT Treasurer Wood confer with Mr. Hamilton and retain him as DHT's C.P.A.. The motion was seconded and carried unanimously.

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Heritage
Trust,
Inc.**

OLD BUSINESS

TAX SEMINAR

It was announced that DHT was asked during Preservation Week to co-sponsor a tax seminar on the ERTA on July 15. We were told that there would be no cost to sponsoring organizations. The seminar will be expensive: There will be very little price break for anyone, and no local programming in the seminar. Blake

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said that he has written a letter to Ivan Rodriguez (Dade County Director of Historic Preservation), who is handling local arrangements on behalf of the State Historic Preservation Office, indicating that we are not pleased with the way this is being handled. After some discussion, the Board agreed to co-sponsor the event and seek to provide local input/help regarding H.P.O.'s.

BY-LAWS

Copies of the proposed By-Law revisions were handed out to the Board, to be reviewed before the July Board of Trustees meeting. The July Board of Trustees meeting shall be held exclusively for adopting by vote By-Law revisions and amendments.

MIAMI BEACH HPO

The Miami Design Preservation League has asked DHT to speak at the Wednesday, June 16 reading of the Miami Beach HPO. Thompson and Blake will attend the meeting.

JACKSON UPDATE

Thompson reported that the firm of Dublin Engineering is preparing an estimate to install air-conditioning in Dr. Jackson's office, suggesting that it will cost ca. 2,000.00 of the funds from the County's grant for the Preservation Library. Thompson is working on obtaining other estimates for the grant work to be done. Allen Caldwell reported that Dr. Fitzgerald has quite a number of old medical instruments and other materials that he will donate to Dr. Jackson's Surgery and the Alamo. DHT needs to form a committee to meet with a committee from the Alamo to divide these materials. Blake asked Jude and Thompson to undertake this job. They agreed and were appointed by President Blake. They will report to the Board of Trustees at their September meeting.

WAGNER UPDATE

Blake and Thompson met with the City of Miami Fire Marshall to discuss fire prevention systems in the Wagner Homestead. The Fire Marshall agreed to waive the regulation requiring a sprinkler system, but he also said that, at last count, there were six people living in Lummus Park. This causes a serious threat to the Wagner, since these people seek shelter. According to the Fire Marshall, in situations like this, where the street people begin to use the underside of the house or actually break into it, houses usually last only a year or two before burning. More consideration should and will be given to this problem.

NEW BUSINESS

TENTH ANNIVERSARY EVENT

Sharon Clark and Sallye Jude will be meeting with Grace Wing Bohne to determine the best time for this event.

PLANNING SESSION RESULTS

Allen Caldwell moved that the planning session results be adopted. The motion was seconded and carried unanimously. Copies are attached as Exhibit "A" and Exhibit "B" hereto and made a part hereof.

DADE COUNTY HPO CHANGES

Several "cosmetic" changes are necessary, and will be proposed by the County Board to its Commissioners along with an effort to eliminate the 15-day grace period between notification to the owner of a property's pending designation as an historic site and start of the demolition moratorium. This grace period loophole permitted legal destruction of the Matheson Barn in March.

CORAL ROCK HOUSE

Thompson reported that Boudewyn Hanrath, a DHT member, called about a small coral rock house in South Dade that the owner will donate to him if he (Hanrath) will move it off the property. Hanrath suggested that somehow DHT could be involved. This opens up many possible fiscal arrangements between DHT and owners or donors. Dolly MacIntyre suggested publicity on this.

DOTSON WILL EXECUTED

Blake reported that the Dotson Will has been executed leaving to DHT her Coconut Grove residence. Trustee Donald Slesnick is responsible for this generous donation by Trust member Martha Dotson. Mrs. Dotson will be contacted regarding appropriate proceedings to thank her.

LIAISON APPOINTMENT

President Blake appointed Trustee Sallye Jude as DHT liaison to The Florida Trust and The National Trust for Historic Preservation. Sallye Jude is on the Board of the Florida Trust and very knowledgeable about National Trust operations. Reports are to be given at each Board of Trustees meeting.

CITY OF MIAMI HERITAGE CONSERVATION BOARD APPOINTMENTS

Thompson reported that there are seven specific slots open on the City of Miami Heritage Conservation Board. After discussion, it was decided that DHT should work to see that as many qualified people apply as possible. Letters of support will be written upon request of the candidate, and DHT will stress qualifications and preservation background.

TRUSTEE COORDINATORS

Blake asked Trustees to volunteer for Coordinator positions for the areas prioritized in the planning session. Becky Matkov agreed to coordinate Publications (Jeannett Slesnick and Beth Ann Clark will assist). John Clark agreed to coordinate Historic Sites. Maggie Wood and Sallye Jude agreed to help with Membership, but neither would be able to take on the whole job. Don Slesnick agreed to coordinate Legislative Action. Rich Miller agreed to coordinate Development. Les Beilinson agreed to coordinate Restoration Projects, and Allen Caldwell will assist with Dr. Jackson's Surgery. The area of Education needs a Trustee Coordinator.

NEXT MEETING

The next meeting of the Board of Trustees will be July 13, time and place to be announced. The only topic at this meeting will be the discussion and adoption of By-Laws revisions and amendments.

THERE WILL BE NO TRUSTEE MEETING IN AUGUST.

The meeting was adjourned at 10:40 P.M.

Respectfully Submitted,

Phyllis W. Armstrong
DHT Staff Secretary

FOR: Mr. Gordon Pimm
DHT Secretary

REVIEWED BY: Blake, Thompson

DADE HERITAGE TRUST - 1982 - 1983 ORGANIZATIONAL PRIORITIES
ADOPTED JUNE 10, 1982 BY THE BOARD OF TRUSTEES

THREE PRIMARY OBJECTIVES for the 1982-1983 year were determined as co-equal by the Board of Trustees:

HISTORIC SITES (Trustee Coordinator: J. Clark)

- A) Area Representatives Organization/Orientation
- B) National Register Designation Committee
- C) Awards Committee

RESTORATION PROJECTS (Trustee Coordinator: L. Beilinson)

- A) Wagner Homestead
 - a) Interior
- B) Jackson Preservation Center
 - a) Preservation Library
 - b) Dr. Jackson's Surgery

EDUCATION (Trustee Coordinator:)

- A) Speaker's Program
- B) Preservation Library Organization/Operation
- C) Docent Program
- D) Radio/TV Programming
- E) Business Seminars
- F) Public Relations

SUPPORT ACTIVITIES necessary to achieve these objectives were also adopted:

1. DEVELOPMENT (Trustee Coordinator: R. Miller)

- A) Antique Exhibition
- B) Corporate, Foundation, Grants and Individual Solicitations
- C) Board of Advisers - Development and Staffing
- D) 10th Anniversary Event
- E) Products Marketing
- F) Household Sales

2. MEMBERSHIP (Trustee Coordinator:)

- A) Meetings/Orientation Programming
- B) Telephone Committee
- C) Direct Mail Solicitation
- D) National Preservation Week Membership Drive

3. LEGISLATIVE LIAISON (Trustee Coordinator: D. Slesnick)

- A) County-wide Historic Preservation Boards' and Staffs' Coordination including Preservation Week Programming
- B) Monitoring of County-wide HPOs
- C) Local and State Lobbying/Election
- D) National and State Legislation
- E) Florida Trust and National Trust Liaison
- F) Liaison With Other South Florida Historic Organizations

4. PUBLICATIONS (Trustee Coordinator: B. Matkov)

- A) Newsletter
- B) 1983 Directory Update
- C) Guidebooks

OVERVIEW

1983 National Preservation Week (May 8-14, 1983) will be looked upon as the highest activity point on the calendar, a focus of DHT energies across the board and featuring:

- A) Organization-wide membership promotion effort
- B) Programming coordination with local HP boards
- C) Speaker's Program in schools
- D) Radio/TV promotion
- E) Establishment of annual social event of premier importance in the community

DADE HERITAGE TRUST MEMBERSHIP PREFERENCE SURVEY

Your Board of Trustees recently set priorities for the coming year. In pursuit of the Trust's three major and co-equal objectives -- community EDUCATION about preservation, saving Dade County's HISTORIC SITES and DHT's own RESTORATION PROJECTS -- special areas of activity were developed. The three objectives are listed first. Activities in support of the objectives follow.

This survey is designed so you have the opportunity of participating directly in the process of meeting those important objectives. The Activity areas sometimes serve more than one Objective.

If you wish to become more actively involved, please complete and return this survey at your earliest convenience. You'll be called by a chairperson.

Name _____ Home Phone _____

Address _____ Zip _____

Profession _____ Firm _____

Firm Address _____ Firm Phone _____

Best Time to be Called _____ Which Phone _____

Please number your preferences (1 = highest)

OBJECTIVES

I. HISTORIC SITES

AREA REPRESENTATIVE

A network of members throughout the County monitoring historic sites so DHT can perform its "watchdog" role. Primary responsibility is communication to chairperson/DHT office.

DESIGNATION COMMITTEE

Aid owners of historic properties understand use of tax laws and other incentives; also perform the research, evaluation and processing of historic site designation. Training program provided; related experience preferred.

II. EDUCATION

PRESERVATION CENTER LIBRARY

Help organize Dade County's only preservation library. Research, cataloging and daily operation in Dr. Jackson's Office.

DOCENT PROGRAM

Be a teaching guide, plus help design and produce educational programs about Dade's architectural history. Training program provided.

III. RESTORATION PROJECTS

ARCHITECTURAL/HISTORICAL RESEARCH

Have the credentials/qualifications to tap sources, dig out facts and help put pieces into historic puzzles?

HANDS-ON WORKERS

Needed regularly for physical maintenance as we continue to restore Wagner and Jackson properties. Exterior/interior cleaning, gardening and occasional labor are important to ongoing preservation. Will you spend an hour or two on a specified weekend working with other "Trusters"? Can you visit regularly and help? Also, we always need office help - filing, mailing, etc.

These support Activities have been designated as essential to meeting DHT's three Objectives. Again, please number your areas of interest preference with 1 = highest.

1. DEVELOPMENT

ANTIQUE EXHIBITION

A variety of tasks, from ticket sales to booth operation to programming, in support of this January event that needs many volunteers now, as we plan.

CORPORATE AND INDIVIDUAL SOLICITATION

Help directly with personal and business solicitation of funds to support DHT operating expenses.

10th ANNIVERSARY EVENT

A major, community-wide social event planned for next season. Many positions need qualified and enthusiastic people as we plan and begin implementation.

PRODUCTS MARKETING

DHT needs to upgrade marketing procedures -- and sales -- of its guidebooks and other products as a source of income.

HOUSEHOLD SALES

From time to time, sales of household goods will be promoted, and many "hands" needed for sorting, pricing, manning the sales desk, etc.

2. MEMBERSHIP

ORIENTATION

Can you offer your home as orientation site for perhaps 50 - 75 new members? Prefer to help with hospitality? Or prepare information materials? You're needed.

TELEPHONE COMMITTEE

An extremely important part of DHT's communications network. From your home, you'll call several other members when necessary to inform about upcoming events, preservation issues, etc.

3. LEGISLATIVE LIAISON

Willing to help influence local, state and national preservation legislation? Have personal contacts useful to promote Trust policies in the political arena?

4. PUBLICATIONS

NEWSLETTER

An expanded DHT Newsletter needs qualified help to write, edit, do page layout and mechanical art work so it can more accurately communicate the depth and breadth of preservation action.

NEWSLETTER ADVERTISING

The Newsletter should pay for itself through ads, and could provide extra DHT income. Experience preferred, particularly in agency or newspaper ad sales.